



MEMO

TO: All Full-time Faculty, School of Education
All Adjunct Faculty, School of Education
Athletics
Career Services
Communications Center
Dowling Institute
Enrollment Services
Graduate Education Advisors

HEOP
International Student Services
Minority Teacher Dev. & Training Center
Public Relations & Communications
Registrar
Residence & Student Life
Student Services Center
Student Support Services

FROM: Larry G. Kazemier, Director Student Teacher Placement
& Continuing Professional Development

DATE: September 14, 2009

RE: **SPRING 2010 STUDENT TEACHER INFORMATION MEETINGS**

These meetings are for students who plan on student teaching full-time and part-time (including observation and practicum) during the **SPRING 2010** semester. It is **MANDATORY** that the students attend **ONE** Student Teacher Information Meeting. These meetings provide the students with the necessary paperwork to register or re-register for their field experience. In addition, these meetings explain how placements occur, policy, procedures and academic coursework/guidelines required to be a Dowling College Student Teacher. Please post this memo on your bulleting board. Thank you.

All meetings will be held in the Ballroom of Fortunoff Hall

Tuesday, October 13, 2009 at 10:00 a.m. Wednesday, October 14, 2009 at 11:00 a.m.

Thursday, October 15, 2009 at 3:00 p.m. Saturday, October 17, 2009 at 10:00 a.m.

Educational Course Numbers for field experiences:

Elementary:	EDU 3102 EDU 4200 EDU 7357	EDU 3103 EDU 6371 EDU 7397	EDU 4106 EDU 6372	EDU 4113 EDU 6378/6511	EDU 4197 EDU 6390
Secondary:	EDU 3127	EDU 5306	EDU 4196	EDU 6362	EDU 6392
Special Education:	EDU 2108	EDU 3110	EDU 4190	EDU 7424	EDU 7425

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Brookhaven Campus, 1300 William Floyd Parkway, Shirley, NY 11967

Melville Center, 145 Pinelawn Road, Suite 350 South, Melville, NY 11747

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